

# Practitioner Supervision Agreement

Legal Aid WA



**This agreement must be completed by any practitioner who has more than two years but less than three years post admission experience in criminal or family law and is applying for membership of the following panel/s:**

- Family Law Panel;
- Protection and Care Panel;
- Restraining Order Panel;
- Crime - Magistrate and Other Indictable Panel; and/or the
- Crime - Children's Court Panel.

**The Approved Supervisor must:**

- have at least five years post admission experience in criminal or family law; and
- be a member of the same panel as the practitioner they will supervise; and
- be employed by the same law firm as the practitioner they will supervise; OR be a Barrister at the same Chambers as the practitioner they will supervise.

1. I,  (enter applicant's name) agree, as a condition of my membership of the  (the Panel), to be supervised by a legal practitioner approved by Legal Aid WA, from the date my membership of the Panel commences until Legal Aid WA confirms I have gained three years post admission experience in criminal or family law (being the area of practice relevant to the panel/s that I am applying for), and there have been no concerns identified.
2. If I am a member of the Children's Court Panel, I agree that during the supervised period I will not be assigned matters that are to be dealt with before the President of the Children's Court.
3. I agree to allow Legal Aid WA to receive information from my approved supervisor relevant to my membership of the Panel.
4. If my approved supervisor is unable to supervise me during the supervised period for a period exceeding four weeks I will advise Legal Aid WA in writing and arrange for another approved supervisor to take over the supervision.
5. I agree to meet regularly with my approved supervisor during the supervised period and to seek feedback and guidance from them when I have conduct of matters relevant to my membership of the Panel.
6. I agree to hand over conduct of a matter to my Supervising Practitioner if the matter becomes too complex, **including** if the matter proceeds to a jury trial, Family Court trial or Late Intervention Dispute Resolution Conference.
7. I agree to bear any costs associated with my supervision.
8. I will advise Legal Aid WA in writing when I consider I have gained three years post admission experience for the relevant criminal or family law panel.
9. I agree that this Supervision Agreement will remain in place until Legal Aid WA is satisfied that I have gained the relevant three years post admission experience and there are no other concerns. Legal Aid WA will provide written confirmation when the supervision condition is removed.

Date commenced employment practising as a criminal lawyer:  N/A

Date commenced employment practising as a family lawyer:  N/A

**Practitioner under supervision signature:**

**Witness signature:**

**Date:**

# Approved Supervisor Agreement

## Legal Aid WA



**This agreement must be completed by the legal practitioner who has agreed to supervise the panel applicant named below. The appointment of a supervisor is subject to the approval of Legal Aid WA. To be considered for approval, the supervisor must:**

- have at least five years post admission experience in criminal or family law; and
- be a member of the same panel/s as the practitioner they will supervise; and
- be employed by the same law firm as the practitioner they will supervise, OR be a Barrister at the same Chambers as the practitioner they will supervise.

• I,  (enter supervisor's name), agree to supervise  (the Applicant) in relation to their membership of the  (the Panel), from the date their membership of the Panel commences until Legal Aid WA confirms they have completed three years post admission experience in criminal or family law.

- I confirm I am a member of the Panel and that I have at least five years post admission experience in criminal or family law.
- I agree to advise Legal Aid WA in writing as soon as possible if I am, or will become, unavailable to supervise the Applicant for a period exceeding four weeks, during the supervised period.
- I agree to meet regularly with the Applicant during the supervised period and to mentor, guide and support them in their conduct of matters relevant to their membership of the Panel/s.
- I agree to take over conduct of any matter which has become too complex for the Applicant, including if the matter proceeds to a jury trial, Family Court trial or Late Intervention Dispute Resolution Conference.
- When requested, I agree to provide information to Legal Aid WA about the Applicant's ability to conduct matters relevant to their membership of the Panel, during the supervised period.
- I agree to advise Legal Aid WA of any concerns about the Applicant's ability to conduct matters relevant to their membership of the Panel, during the supervised period.

**Approved supervisor signature:**

**Date:**

**Witness name:**

**Witness signature:**