

Letter to insurer disputing amount claimed

[Insert date]

[Name of insurer]

[Address of insurer]

Dear [Insert name of insurer]

Accident on [insert date of accident]

I refer to your letter dated [insert date].

I wish to dispute the amount being claimed as being excessive because: [list reasons, for example]

- Your customer's car was not worth the amount you are claiming.

In an attempt to settle this alleged debt, I make the following "without prejudice" offer in full and final settlement of this matter:

1. The outstanding alleged debt is reduced to [insert amount];
2. I am released from any further amount claimed arising from this event; and
3. Any court proceedings are discontinued by consent.

I assume that you will not take any legal action in relation to the above alleged debt while you are considering the issues raised in this letter. If this assumption is not correct, please advise me in writing immediately.

Yours faithfully

[Signature]

[Name]

[Address]